

January 2, 2018

Commission Meeting

Chairman Sand called the meeting to order at 9:00 am. Present for the meeting were Commissioners Joel Hamar, John Hokana, Marke Roberts, Dean Simek and Chairman Sand. The press was not in attendance.

The Pledge of Allegiance was recited.

Commissioner Roberts motioned to approve the minutes as corrected for December 19 and December 27, 2017. Commissioner Hamar seconded. Motion carried.

Treasurer Veland joined the meeting to update Commissioners on end of year activity. Taxes collected in December was \$416,000 more than last year.

Simek made a motion to approve the fund transfers made during December 2017, which included overweight fees collected by Highway patrol transferred to the road department, transfer of the excess bond funds transferred to General as the bond is paid in full, and the transfer of the fund balance in a special road fund back to the road fund. Hokana seconded. Motion carried.

Hamar thanked Sand for his work during 2017 as Commissioner Chairman.

Hokana motioned to adjourn the final 2017 business meeting.

Auditor Sheppard called the 2018 Reorganization Meeting to order at 9:25 am. She asked for nominations for Commissioner Chairman. Simek motioned to nominate Commissioner Hamar. No other nominations were received. Commissioner Hokana asked to suspend the rules and cast a unanimous ballot for Joel Hamar as Commission Chairman. Sand seconded. Motion carried.

Chairman Hamar asked for nominations for Commission Vice Chairman. Simek nominated Marke Roberts as Vice Chairman. Hamar seconded. No other nominations were received. Sand asked to suspend all nominations and cast a unanimous ballot for Commission Roberts as Vice Chairman. Simek seconded. Motion carried.

There were no additions to the Agenda.

Clerk of Court Andi Schimke joined the meeting at 9:45.

The commissioners accepted the following Commission Portfolios.

Commissioners Dean Simek and Thor Sand – Highway Department

Commissioner John Hokana – Social Services and Health District

Commissioners Joel Hamar and Marke Roberts – Courthouse

Commissioners viewed the Board positions that are up for appointment. Sheppard will send letters to those that are coming up for renewal. An advertisement will also be put in the paper.

Commissioners reviewed the PAT agreement with Secure Software Solutions for 2018. Tax Director Flaherty joined the meeting at 10:00. Flaherty stated that the agreement had to be renewed so that ag land assessments without it. The PAT software will need to be used at least another two years. Simek made a motion to sign the agreement. Sand seconded. Motion carried.

Hokana made a motion to approve the annual software support renewal agreement with Software Innovations for 2018. Roberts seconded. Motion carried.

Hokana motioned to approve the vouchers. Simek seconded. Motion carried. There will not be any vouchers from Social Services or Health District for this meeting.

Clerk of Court Schimke updated the Commissioners on the current passport system. The new system is working well with the changes that were made in the office.

Dickey Sargent Housing Authority Director Teresa Blondo joined the meeting at 10:20. Blondo is requesting a separate phone line for their internet and phone. The speed on our network is too slow for the websites she uses. With a phone line, it would allow her to fax from her office as well. It would be better for both parties, as the client load is getting heavier the Housing Authority and Courthouse has greater requirements for reporting on the internet as well. Security for both parties is better for both parties. Housing Authority will pay all costs related to the installation of the phone line. Sand made a motion to approve the installation of internet and a phone line in the court house for Housing Authority. Simek seconded. Motion carried.

The following goals were set for 2018.

Work on handbook updates

Continue meeting with each office during personnel time

Introduce the county to the county, ie. move the meeting to another city once a year and also invite both newspapers to attend meetings to improve public awareness of activities of the county

Continue to meet with the department heads before salaries are decided at budget time

Treasurer Veland presented the list of Depositories to be approved for 2018. Included on the list is Bank of North Dakota, Starion Financial of Oakes and Ellendale, First State Bank of Oakes, First Community Credit Union, Dakota Plains Credit Union, and Choice Financial of Ellendale. Roberts made a motion to accept the list of Depositories. Simek seconded. Motion carried.

The agenda for the 5 County meeting will be held at Centerfield at 4:00 on January 4th in LaMoure.

Sheppard presented a Quit Claim Deed for parcel #06812000, E 50' of Lots 3 and 4 Blk 2, Glovers Add, Glover. This is land sold at the county land sale in November. Simek made a motion to sign the quick claim deed. Roberts seconded. Motion carried.

The meeting went into recess at 11:05, and returned at 11:10.

Tax Director Flaherty joined the meeting to discuss the ag land values for 2018. The new ag land values report for 2018 were received Friday from the state of North Dakota. At full value, the cropland average per acre would need to increase 4.29% and non-cropland average per acre to increase 0.20%. Based on this information, Dickey County would need to increase their ag values in order to maintain their level of compliance with the state of North Dakota. Averages actually show that it will probably increase again next year. A motion does not need to be made today. A decision was made to wait until the beginning of February when Flaherty has a better idea of where residential and commercial values will need to be to stay in compliance with the state.

Flaherty presented information for taxing of mobile homes. In prior years, Dickey County has been at 85% of the value provided by the state of North Dakota. Flaherty asked the Commission to consider leaving the single wide at 80% and the double wide at 85%. Sand made a motion to continue all mobile homes at 85%. Hokana seconded. Motion carried. Flaherty will also check with other counties to see what other counties are doing.

Highway Superintendent Jeff Hagen joined the meeting at 11:25. The new truck has an expected delivery date of April, 2018. The total cost of the truck is \$121,726 and the snow removal equipment cost is \$73,461. Once the truck is ready at Nelson's Auto, it will be sent to Bert's Truck Equipment to install the snow equipment.

Hokana made a motion to adjourn at 12:05.

Commissioner Meeting January 16, 2018

Chairman Hamar called the meeting at 9:10. Present were Thor Sand, Marke Roberts, Dean Simek and Chairman Joel Hamar. John Hokana was not present. The media was not present.

The Pledge of Allegiance was recited.

Additions to the Agenda

LoadPass update

Jail meeting

FEMA issue

Simek made a motion to approve the minutes with corrections. Roberts seconded. Motion carried.

Sand made a motion to approve all vouchers, except one voucher for expenses on a prisoner, which they will talk to Sheriff Estes about. Simek seconded. Motion carried.

Sheppard presented the budget amendments for 2017, as shown below. Roberts made a motion to approve the amendments. Sand seconded. Motion carried.

2017 BUDGET AMENDMENTS					
FUND #	FUND NAME	EXPENSE AMT OVER BUDGET	REASON	BUDGET AMENDED TO READ	REVENUE AMT. OVER BUDGET
2113	State Funded Road Projects - No Match	\$618,579.62	Co. Rd 2 project not budgeted, loan and state money received	\$ 1,118,579.62	\$ 689,676.60
2300	Health District	\$ 15,717.24	Vaccine cost/more vaccine used higher than anticipated	\$ 455,066.24	\$97,310.38
2965	Yorktown Maple Improvement District	\$ 756,432.14	New drain project not budgeted	\$ 756,432.14	\$1,338,425.00
2981	DSJWRD Jackson	\$727,448.10	Not budgeted for	\$ 991,478.10	\$ 1,175,967.75
2983	Dickey County Drain #1	\$4,718.59	Aerial spraying of drain, reassessment investigation	\$ 15,292.59	\$ -
2984	Oakes Pilot Drain	\$8,783.34	Aerial spraying of drain, cleaning of drain	\$ 11,584.84	\$ -
2990	County Ambulance	\$2,298.03	tax collections more than budgeted for	\$ 141,048.03	\$2,450.41
2991	County Airport	\$881.95	tax collections more than budgeted for	\$ 34,381.95	\$513.48
2992	Senior Citizen	\$1,388.73	tax collections more than budgeted for	\$ 72,388.73	\$1,054.26
TOTALS	TOTALS	\$2,136,247.74		\$ 3,596,252.24	\$ 3,305,397.88

Treasurer Gail Veland joined the meeting at 9:30.

Sand made a motion to approve the financials for December 2017. Simek seconded. Motion carried.

Veland presented the 4th Quarter Pledges report. Veland noted that interest rates had gone up. Veland also stated that the first half of the payment for Social Services funding in the amount of \$332,059 was received. Simek made a motion to approve and sign the report. Roberts seconded. Motion carried

Auditor Sheppard asked to verify the cost of liquor license fees for 2018. Based on legislation in 2017, an extra fee for sale of liquor on Sundays is no longer required. Roberts made a motion to increase the beer license to \$100 and leave the retail liquor license at \$200 for the golf courses in the county. Sand seconded. Motion carried. The total cost to the golf courses will not change.

The e-mail received from LaMoure County Sheriff Bob Fernandes concerning the Barnes County jail was reviewed. The request is for one law enforcement and one commissioner to attend a meeting on February 6th at 2:00 in Valley City. A report had been received from Griggs County showing what issues had been found at the jail at an inspection. Roberts volunteered to attend the meeting.

Commissioner Hokana joined the meeting at 10:00.

The presentation made by LoadPass was discussed. It is a one stop permitting system for non-divisible loads. The county would be responsible to set the restrictions. After discussion, Hagen and Sheppard will do additional research on the information received and a comparison of current permitting comparative to using LoadPass.

The meeting recessed at 10:35 and reconvened at 10:45.

Highway Superintendent Jeff Hagen, DES/911 Coordinator Charlie Russell, and Sheriff Chris Estes joined the meeting.

Hagen stated the new truck should arrive March 22nd, and it should be ready in May when all the equipment will be installed and ready for use. Roberts requested Hagen look at Dickey County #3 at the section of road by 104th Avenue, as there is a peak coming up in the dip in the road. There may need to be a sign put up warning of the peak.

Russell informed the Commission that the second appeal to pay back FEMA funds was lost. German Township and Russell have requested help from our Senators and Representatives at the federal level. Senator Heitkamp has tried to assist, while others have not responded. Our attorney through ND IRF states that it is a conflict of interest and that they suggested a few law firms to contact. German Township Chairman Brosz selected a firm, Pearce Durick, from that list. Russell presented a letter of engagement from Pearce Durick to be signed by the Chairman. The Commission would like States Attorney Neuharth to look at the letter before it is signed.

KLJ Engineer Josh Loegering joined the meeting at 11:15. The chip seal project for 2018 bid opening is set for March 13th at 10:00 am in the court room.

Loegering presented the final payment for the mine and blend project on Dickey County #3 in the amount of \$147,408.06. Sand made a motion to approve the final payment of the project. Simek seconded. Motion carried. Loegering also presented a form letter that the project has been inspected and has been completed satisfactorily. Roberts made a motion to sign the letter. Hokana seconded. Motion carried.

Loegering presented a reimbursement request for the remaining funds for house bill 1176 to reimburse for the mine and blend project on county road 3. The remaining funds of \$75,819.50 will assist in paying of the final payment approved earlier. Hokana made a motion to sign the letter. Roberts seconded. Motion carried. Loegering presented the letter of final project certification for the funding to close out project CNOC-1112(070) on Dickey County Road 3. Sand made a motion to sign the letter. Simek seconded. Motion carried.

Loegering presented the engineering consultant agreement for the next two years. The Commissioners felt the master service agreement approval should be looked at by the states attorney. Upon review of the agreement by States Attorney Gary Neuharth, Simek made a motion to sign the agreement. Roberts seconded. Motion carried.

States Attorney Gary Neuharth joined the meeting at 11:30. Neuharth reviewed the engagement letter sent by Pearce Durick. The discussion included if the cost of the attorney should still be covered by our insurance. Russell will call Mr. McQueen with ND IRF about coverage through the insurance policy and Neuharth will call Mr. Carvell with Pearce Durick about taking the case.

Commissioners asked Sheriff Estes about the prisoner bill that was not approved earlier. The prisoner should be responsible to reimburse the county for medical expenses. The voucher will be not paid until the next Commissioner meeting.

Russell and Neuharth joined the meeting. Russell stated that the insurance would cover the costs as long as the county is on the defense. Russell will forward all the paperwork he has concerning the issue to the new law firm. Neuharth approved of the law firm and the engagement letter. Sand made a motion, on the advice of the States Attorney, to sign the engagement letter. Roberts seconded. Motion carried.

Hokana made a motion to adjourn the meeting at 12:10 pm.

Salaries		178,906.87	54159-54269
Koschney Debra	Flex	86.00	66736
Miller Amber	Flex	400.81	66737
A&B Business INC.	Copies	549.03	66738
Dickey County Treasurer	York-Maple Drain Project Indirect Assessment	1,789.91	66739
NACO	County Memberships Dues	450.00	66740
ND Association of Counties	County Dues, NDCCA Dues	9,287.00	66741
Neuharth Gary	Office Rent	250.00	66742
Peterson Logan	Training Fargo- Meals	70.00	66743
Secure Software Solutions	Pat License Renewal	1,700.00	66744
Software Innovations	License Renewal Agreement	8,700.00	66745
Dickey County Recorder's Office	Record Deed from Land Sale- Patrick Kelly	20.00	66746
Oakes City Auditor	Hexagon 911 Funding	864.00	66747
True Value- Ellendale	Humidifier filter, step can, battery, duct tape, fan bulb, chain, towel, glue, bowl brush	194.44	66748
Cities, Schools, Townships	Cities, Schools, Townships	1,611,996.58	66749-66797
ND Public Employees Retirement	BCBS	48,881.18	66798
ND Public Employees Retirement	BCBS- HD	4,969.44	66799
ND Public Employees Retirement	LIFE INS	575.38	66800
ND Public Employees Retirement	LIFE INS HD	136.41	66801
Overpayment Refund	overpayment refund	3,373.40	66802-66875
Community Volunteer EMS of LaMoure	Ambulance Collections	1,765.81	66876
Kulm Ambulance Corps Inc. C/o Robin Hehr	Ambulance Collections	6,621.79	66877
Edgeley Ambulance Service	Ambulance Collections	3,531.62	66878
Oakes Volunteer Ambulance Service	Ambulance Collections	15,450.83	66879
Ellendale City	Airport, Ambulance	22,508.56	66880
Oakes City	Airport	5,733.37	66881
Garrison Diversion	Collections	12,630.07	66882
James River Soil Conservation 975	Collections	14,632.30	66883
Ellendale Fire #2	Collections- Ellendale	18,760.84	66884

Oakes Fire #3	Collections- Oakes	22,052.96	66885
Dickey Sargent Joint water resource District	Jackson Drain Maintenance Collections	3,276.81	66886
State Treasurer	State Medical, SIRN (911)	14,198.53	66887-66888
Dickey County Treasurer	Clerk of Court Fees	590.00	66889
Ulmer Sharon	Flex	1,008.00	66890
Overpayment Refund	overpayment refund	49.68	66891-66892
ND Public Employees Retirement	Def Comp	2,362.46	66893
ND Public Employees Retirement	Def comp Hd	233.50	66894
Management Services	Community Cares- Apartment Deposit	267.00	66895
Discovery Benefits	Flex	1,956.65	66896
Tank Deborah	Flex	44.00	66897
A&B Business INC.	High light Labels- States Atty	14.22	66898
A&B Business INC.	Tape, Cal Ribbon- Treasurer	80.58	66899
A&B Business INC.	Maintenance Contract for Scanner- Deb Office	553.43	66900
A&B Business INC.	Stand up Desk, Labor,	4,671.00	66901
Avera St Luke's Clinic Division	Drug Screen- Josh Lematt	93.00	66902
Balco Uniform	Black Trousers, Hem Trousers, Shipping	77.83	66903
Blue Book	ND/SD Law Enforcement Directory, Shipping	15.95	66904
Dakota Plains Credit Union	Gasoline for Sheriff Cars- Charged Card	134.81	66905
Dickey County Hwy Dept.	Fuel for the dem truck	194.50	66906
Dickey County Hwy Dept.	Gasoline for Sheriff Cars	730.94	66907
Dickey County Leader Ellinger Aimee	Deputy Tax Position AD, Commissioner Minutes 4-H Archery, Sargent EX. Visit, Youth Lead	551.26	66908
Hesi LLC Recycling Service	Paper Bin Manifest, Transportation Manifest	119.90	66909
Information Technology Dept.	Paper Bin Manifest, Transportation Manifest	141.00	66910
Lexisnexis Matthew Bender	Net motion vpn Client, Multifactor Auth., County Exchange Email, Active Dire user fee, SSL Vpn Client, User Fee, Wan Access Pol Sub	580.70	66911
Mailfinance	ND Century Code 17 RV3A	177.31	66912
Marquart Andrew	Mail Machine Rental	431.76	66913
ND Association of Counties	Court Appointed Attorneys	346.66	66914
ND County Recorders Assoc	Marriage License Program	26.00	66915
NDSU Extension Service-Center for COMM vitality	Membership Dues- Deb	200.00	66916
ND State Radio	4-h Camp Meeting	195.96	66917
Overpayment Refund	LETS Terminal Billing	240.00	66918
Overpayment Refund	2016 PD Abatement	109.06	66919
Quill Corp	Overpayment 2017 tax for Escrow Accts	voided	66920
S.E, N.D. County Commissioners Assoc	Crate on wheels, Shipping	35.98	66921
Chads Electric Inc.	Commissioners Association Dues	250.00	66922
Farmers Union Oil Co	Light Over Fuel Pump	523.22	66923
Farmland Co-op	Universal Socket, Propane	775.02	66924
Fullerton City Auditor	AG Diesel, Clear Diesel	310.85	66925
Napa Parts Supply, INC	Fullerton Shop Utilities	20.00	66926
	Arm all, Westley Bleach White	20.17	66927

Ottertail Power Company- Fergus Falls	Garage- Oakes	42.54	66928
Praska's HardWare Hank Waste Management	Battery Alk 9v, Nozzle ADJ Rear Trigger Met 64 Gallon Cart Service	18.98 49.31	66929 66930
Kedish House	Jag Grant	526.55	66931
Dickey County Treasurer	Mobile Home Taxes 2017	16,870.91	66932
ND Township Officers Association	Township Dues	2,375.00	66933
Grant Roberts Ambulance INC	Ambulance transport form jail to hospital, Ambulance Tran. From hospital to Fargo hospital	1,331.00	66934
Stutsman Correctional Center	Housed Inmates	2,340.00	66935
Dakota Plains Credit Union	Gas for the VSO Van, Car Wash for van, PKT Bus Card	109.48	66936
Dickey County Hwy Dept.	Gasoline For the VSO Van	107.52	66937
Dakota Plains Credit Union	White Dots Labels, Telephone Stand, Deck	93.92	66938
Kiser Breana	Farm Manage. Meeting, Horse Hippol. Herbicide	92.65	66939
NDSU Extension Service- Center for COMM vitality	Farm Business in- Service	152.26	66940
NDSU Extension Pesticide Program	Commercial Pesticide Pre- Registration	VOIDED	66491
Quill Corp	LaserJet Toner- Yellow, Cyan, Black, Magenta	454.96	66942
Dakota Electronics	6FT of LMR Coax, 50FT of LMR Coax with ends	139.90	66943
Dickey Rural Networks	Dickey 911 Trunks Rent	231.00	66944
Mertz Const & Supply- Ellendale	Parts for 2 New Camera & Repair to DC Shop	39.71	66945
ND Association of Counties	Wireless Charges	282.32	66946
Zahn Doug	Yearly Tower Rental	500.00	66947
Underground Vaults & Storage	Records Manage. Service	174.80	66948
Ameripride Services Inc	Rug Services	733.05	66949
AT&T Mobility	Phone Bill	675.58	66950
Dakota Valley Electric Coop	Wilson Dam, DC Emergency Mgmt., Dickey County Hwy Utilities	249.00	66951
Dickey Rural Networks	Phone Bill	1,242.03	66952
Montana Dakota Utilities	Fullerton Shop, Dickey County Hwy, Weed Building Utilities	1,504.95	66953
ND Association of Counties	Workers Comp	22,072.38	66954
True Value- Ellendale	Air Freshener, BLK Liner, 21 OT Comp Mop System, Cleaner, Tissue, Grab Hook, Paper Towel	243.07	66955
ND Township Officers Association	Township Dues	1,000.00	66956
Monthly Expenses	Human Services- Voided Check #66985	7,755.52	66957- 66981
Onsolve	Code red for 2018	1,875.00	66982
Central Special Ties INC.	CNOC-1112(070)	147,408.06	66983
Overpayment Refund	Overpayment 2017 tax for Escrow Accts	2,190.31	66984
Tobacco Free ND	Annual Partnership	1,000.00	66985
Overpayment Refund	overpayment Refund	10.23	66986- 66987
Dickey County Township Officers Assoc.	Township Dues	270.00	66988
Overpayment Refund	overpayment refund	83.19	66989
Aflac	Cancer	3,263.17	66990
ND Public Employees Retirement	Retirement	2,523.09	66991

ND Public Employees Retirement	Def Comp	2,387.46	66992
Delta Dental Plan of MN	Dental	1,323.90	66993
Ameritas Life Insurance Corp.	Vision	385.72	66994
North Dakota Untied	Dues	86.38	66995
ND Public Employees Retirement	Def Comp HD	236.00	66996
Discovery Benefits	Flex	2,173.31	66997
ND Public Employees Retirement	Retirement	25,125.49	66998

Joel Hamar, Chairman

Wanda Sheppard, Auditor